

SELF STUDY REPORT

CYCLE-I



RAVINDRANATH TAGORE PG COLLEGE
KAPASAN, DIST:CHITTORGARH

SELF STUDY REPORT

Executive Summary

Introduction:

Ravindranath Tagore (RNT) P. G. College Kapasan, is the first Self Financed College in the District of Chittorgarh, established in year 2002. We are recognized by the UGC under the Section 2(f) and 12(B), with permanent affiliation of the Mohanlal Sukhadia University (State Govt NAAC A Grade University), apart from that we also fall under the Section 2(g) of the National Commission for Minority Education Institutions Act (2004). Though we are situated in a rural area of Kapasan but we are striving to provide the best infrastructure and teaching staff so that our students stand for excellence as per the need of the era.

Since inception of the College we have been working to not only provide best quality education but rather are working since 2002 to provide the best affordable education to students hailing from all sections of the society with a special emphasis to students hailing from the minority communities. Our learning environment is 2 way learning where student participation is utmost important throughout their course of studies. While empowerment of national integration and significance of human values can be seen by incorporation of GK and PDP classes as part of our time-table. Our students have been bringing flying colors in all parts of their student life from academics to sports. Every year our students maintain their ranks at the University level while participate in all possible events on and off campus

Vision:

The R.N.T P.G college has the moto of “Tamso ma jyotirgamaya“ which means “Lead me from darkness to light.” right from its inception in 2002 till today, the college has always striven to achieve greater heights in quality education.

Through this ideology we have the vision "To promote excellence in education for vibrant and inclusive society through knowledge creation and dissemination."

Mission:

To achieve the moto and vision of the institution, the management has adopted the mission statements which set the guidelines for the action and the activities of the institution.

- To impart quality education to meet national and global challenges.
- To blend theoretical knowledge with practical skills.
- To provide access to all sections of society to pursue higher education.
- To produce socially sensitive citizens
- To contribute in national building
- To ensure maximum opportunities are provided to students hailing from the Rural belt with a special emphasis to students from the Minority community

SWOC

Institutional Strength :

Since inception we have been working on staff retention by providing the best facilities and competitive salaries, because having good experienced teachers will lead to best teaching environment.

We started as the first self finance science college in the region, while even in our first batch of MSc. Chemistry we secured a University Rank.

Our lab infrastructure are state of the art to catering the students community in a research oriented learning environment. The lucious green residential campus with sports and gym facilities, enables students from far off regions to stay on campus with a rich peaceful academic environment.

Institutional Weakness :

Being situated in the remote region of Kapasan the majority of students are first generation learners of higher education, while the level of communication skills is not that strong. Apart from that maintaining the best infrastructure and teaching fraternity with low fees structure leads to budgetary constrains at times. Recruiting best qualified staff to stay in a remote region of Kapasan is another major constrain.

Institutional Opportunity :

Through the on-going efforts of finding best instructors we have created a platform for our students to not only learn and find their jobs later, but rather created an environment for learning and earning at the same time which is one of the most important aspects towards sustainability of our passedout students

As for the teaching staff we have developed on campus accommodation to enable them to utilize our UGC Recognition of the 2(f) and 12(B) towards submission of projects and working longer hours towards dedicating their time for research

Institutional Challenge :

‘Rural’ being very diverse and complex in India, the challenges are plentiful. Rural challenges exist in the remotest and unreached parts of the country. Language presents a triple challenge in terms of outreach , comprehension, and problem redressal.

Solutions that worked till yesterday have become obsolete today. Rural society throws up new challenges everyday due to a rapidly changing rural environment (political, economical, social, technological and demographic).

We need to explore and study these new issues and come up with viable solutions to these new emerging challenges.

Attracting best quality youth to an institute in the rural area is another challenge as the monetary returns from lower quality youth are not as lucrative as those of the well established families.

Recruiting quality talent within the faculty set-up poses a bigger challenge as regards the orientation of the new faculty members and their induction in the context of rural area.

The Institute aspires to become a Deemed University or a self financed state university, for which an excellent accreditation grading from NAAC is a prerequisite towards our path for providing quality educaiton.

Criteria wise Summary

Curricular Aspects :

Our student result and university merit is the most important landmark towards our expertise in the curricular aspects. We have a strong mechanism towards preparing of the lectures and their notes in an quality assured culture with a schematic approach towards delivery of the lectures followed by regular monitoring and benchmarking of the delivered content through peer and student review to provide us a detailed overview of what is happening and what can be furhter enhanced.

For student support we have a strong library along with best in the region teaching staff, while the scheme and syllabus is managed my our parent University itself.

Teaching-learning and Evaluation :

Transparent administrative policies with a human-value centric approach has been a true landmark for RNT PG College towards retaining staff for the past 8 years.

We maintain a strong leadership pyramid, where we follow a bottom to top approach leading to possibilities for everyone to share their views towards growth of the organization.

We have our annual calendar which is made every year in consultation with the heads of departments, this plan consists of the regular class time schedule along with tests and examinations. Regular monitoring is done through this schematic plan.

We follow a two way learning environment where not only teachers teach and provide additional notes but also students get an opportunity to have a discussion based culture where they get to present the topic they have learnt to their peer students and have a constructive feedback towards enhancing their own knowledge while the listeners also learn from them.

Research, Innovations and Extension :

Being an affiliated self financed college, the opportunity to run Research Projects is current not that dominant due to the non project based scheme of the university courses. Even at the Post Graduate Level there are no thesis based evaluation leading to minimum involvement of the students towards Research.

But we promote our teaching staff to all possible levels to take part in Research Activities let it be attending conferences on regional or national level, or even doing Projects in the College labs. we have invested a large budget towards Science Labs making them one of the most updated labs in the district.

Regular Seminars and workshops are organized on the campus along with minimum 3 guest lectures in each department every session to create a culture for the students to have interest towards extension activities.

While we also participate in all possible jayanties and national festivals let it be on campus or in collaboration with the local govt authorities so that students have a mindset of national integration

Infrastructure and Learning Resources :

When it comes to the Infrastructure it is one of the key assets towards the College image. We have developed maximum number of rooms with all possible facilities incorporated in them to have an effective conducive environment for teaching an learning.

The use of ICT is becoming dominant so that our students not only get the latest trends in teaching learning but also start to use ICT in their daily living so that they can compete with the students hailing from the metro cities.

From book banks to additional reference books, from lecture notes to digital library we have it all in terms of providing the best updated content to our students

Student Support and Progression :

The whole student life cycle experience is one of the most vital parts of the life of a youth. We play a very close role towards building his/her personality towards their future decisions.

We provid assistance to students, to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression. We also look into student performance and alumni profiles and the progression of students to higher education and gainful employment.

We have a strong Student Mentoring and Support Facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. Specially designed inputs are provided to the needy students with learning difficulties. Provision is made for bridge and value added courses in relevant areas.

The institution promotes value-based education for inculcating social responsibility and good citizenry amongst its student community. The institution has the required infrastructure and promotes active participation of the students in social, cultural and leisure activities. Encouraging students' participation in activities facilitates developing various skills and competencies and foster holistic development..

Governance, Leadership and Management :

We have a prescribed syllabus and scheme from our University, but its the schematic planning which we do makes a lot of difference. This can be evident throughout all our courses by the grades of our students. The number of appearing students and the pass percentage has been a landmark for us since 2002 till date.

For maintaining a strong academic environment we have created an academic committee which monitors all aspects of the teaching learning environment leading to the best results of our students. The teachers prepare their lesson plans which are then verified by the concerned heads, then approved by the Principal and finally uploaded on the LMS Portal for easy access for the students. Throughout the session we have regular online feedbacks by our students which enables timely monitoring of the quality of the classes, and provides sufficient time for corrective measures if so required.

Institutional Values and Best Practices :

Though the University syllabus does not include a research based project in the Post Graduate Program studies. We have been promoting our students and staff to participate in Regional and National Level conferences and seminars to not only update their subject knowledge but also to network with Research Experts from various fields.

With this similar vision we regularly invite guest faculty from Institutes of National Importance, while maintain best possible labs to broaden the students mindset.

Majority of our staff is PhD and NET Qualified, while we regularly send them for refreshers courses and higher education. Through our efforts to have best in region infrastructure we are proud to say that we have tied-up with The Inter-University Centre for Astronomy and Astrophysics, to install a weathering monitoring station as part of the national grid of minitoring stations.

We regularly organize seminars and conferences on topics of new trends and techniques in almost all fields. Regular visits of our students to neighboring industries and visits of industrial experts to our campus also has been a great way to create an environment of extension activities.

Our efforts have led to MoUs with few industries to provide job opportunities to our students during their studies as well.

Profile

BASIC INFORMATION

Name and Address of the College	
Name	Rnt Pg College

Address	RNT PG College Behind Mataji Temple State Highway Road
City	Kapasan
State	Rajasthan
Pin	312202
Website	www.rntgroup.edu.in

Contacts for Communication

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	O. P. Sukhwai	01472-231726	8112270582	01472-230169	info@rntgroup.edu.in
IQAC Coordinator	Nikita Jain	01476-230169	9828768195	01476-231726	iqac@rntgroup.edu.in

Status of the Institution

Institution Status	Private
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Type of Institution

By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution

If it is a recognized minority institution	Yes
If Yes, Specify minority status	
Religious	Muslim, Christian, Buddhist, Sikhs, Parsis and Jain
Linguistic	
Any Other	

Establishment Details

Date of establishment of the college	13-05-2002
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document

Rajasthan	Mohan Lal Sukhadia University	View Document
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Details of UGC recognition

Under Section	Date
2f of UGC	11-09-2014
12B of UGC	11-09-2014

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location *	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	RNT PG College Behind Mataji Temple State Highway Road	Rural	2.98	8970

ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Senior Secondary		120	13
UG	BCA,Computer Application	36	Senior Secondary		80	49
UG	BA,Arts	36	Senior Secondary		240	97
UG	BSc,Science	36	Senior Secondary		180	131

UG	BBA,Management And Commerce	36	Senior Secondary		60	7
PG	MCom,Commerce	24	Graduation		30	1
PG	MSc,Science	24	Graduation		60	58

Position Details of Faculty & Staff in the College

Teaching Faculty

	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				3				20			
Recruited	1	0	0	1	3	0	0	3	14	6	0	20
Yet to Recruit	0				0				0			

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				18
Recruited	16	2	0	18
Yet to Recruit				0

Technical Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	2	3	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers				
Highest Qualification	Professor	Associate Professor	Assistant Professor	

	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	0	0	3	3	0	10
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	9	3	0	12

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	6	3	0	9

Provide the Following Details of Students Enrolled in the College During the Current Academic Year						
Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		PG Diploma recognised by statutory authority including university	Male	1	0	0
	Female	3	0	0	0	3
	Others	0	0	0	0	0
UG	Male	184	0	0	0	184
	Female	113	1	0	0	114
	Others	0	0	0	0	0
PG	Male	41	0	0	0	41
	Female	22	0	0	0	22
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	79	45	42	34

	Female	32	35	42	36
	Others	0	0	0	0
ST	Male	12	17	18	16
	Female	2	1	3	7
	Others	0	0	0	0
OBC	Male	283	260	192	165
	Female	145	161	156	120
	Others	0	0	0	0
General	Male	138	160	222	205
	Female	139	144	139	151
	Others	0	0	0	0
Others	Male	2	0	1	0
	Female	4	0	4	0
	Others	0	0	0	0
Total		836	823	819	734

QIF

1. Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Answer:

The college is permanently affiliated to Mohanlal Sukhadia University, Udaipur. The University frames the Academic Curriculum/Syllabus, Guidelines and Regulations with reference to each theory as well as practical subject. Principal of the college formulates the teaching pedagogy with the HoDs after which Head of the departments calls the staff meeting of all the departments and discusses the curriculum/syllabus. The subject teachers exercise on week wise unit plan and prepare the lesson plan for effectively implementation of curriculum and submit it to the HOD. This action is also announced to the students at the time of student orientation program.

Additionally this is also uploaded on the college LMS, for easy access to the students and also for regular feedbacks to be provided by the students in terms of the quality of the content delivered to them in the classes along with easy tracking of their progress.

Academic Calendar is also designed in the beginning of the session and implement throughout the session.

Enclosed is the format for notifying the action plan for each course for effective implementation of curriculum, which is developed for each course.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Answer: 0

1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Answer: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Answer: 76.36

1.2.1.1 How many new courses are introduced within the last five years

Answer: 168

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Answer: 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Answer: 0

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Answer: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Answer:

Our University under the recommendation of UGC has introduced Environmental Studies as a mandatory subject across all the programs, enabling environment and sustainability consciousness. While general knowledge and professional ethics is something for which we are taking extra classes in all our programs to empower our students to become active citizens our nation needs.

In addition to the curricular aspect we have formed various cells in our institute like ICT cells, Environment Education Cell, Human Rights Cell, Environment Education Cell, Women Cell etc.

Awareness programmes and group discussions are conducted on gender issues like status of female in society, women empowerment, etc.

Environment Education cell is working on the motto "Clean and Green Campus" and various activities are organized under the banner of this cell like tree plantation, solar energy conservation, Water harvesting techniques etc.. We have also got our campus Green-Audited by the Agriculture Department (Govt of Rajasthan)

Human Rights cell is also formed under which awareness programmes, lectures and group discussions are conducted for students.

Every Year, on the occasion of 'Human Rights Day', 10th December, seminar or activity is conducted.

Every Year, on the occasion of 'Ozone day', 16th September, seminar or activity is conducted.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Answer: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Answer: 0

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Answer: 1.2

1.3.3.1 Number of students undertaking field projects or internships

Answer: 10

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from

1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents

For design and review of syllabus semester wise/ year wise

Answer: C. Any 2 of the above

File Description	Document
Any additional information	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Answer: C. Feedback collected and analysed

2. Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Answer: 3.35

2.1.1.1 Number of students from other states and countries year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	7	30	68

File Description	Document
Institutional data in prescribed format	View Document
List of students (other states and countries)	View Document

2.1.2 Average Enrollment percentage

(Average of last five years)

Answer: 49.48

2.1.2.1 Number of students admitted year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
333	317	299	314	265

2.1.2.2 Number of sanctioned seats year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
775	750	720	480	480

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Answer: 61.42

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
234	204	197	189	123

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Answer:

Yes, we have formulated a mechanism towards student progress, while also mentoring them towards attaining better grades during their studies. For this we have appointed mentors from the teaching staff for the concerned departments, who since admission of the students maintain their progress.

To review the admission process and students profile on annually basis, each mentor is responsible to maintain student profile format and verify time to time. Quarterly report is generated by mentor. Students are asked to fill the student information form at the time of admission which includes personal detail, strength and weakness along with hobbies and achievements in academics, sports or other area.

From the date of opening of admission to the last date of closing of admission; we analyze (statistically) how fast the seats get allocated on weekly basis with comparison to the records of previous years. This helps us to create a better strategic road back. Additionally we compare the profiles of applicants with the past year applicants.

During the admission process, daily reporting of the seats filled up category-wise is done by the Admission Committee to the Principal.

Care is taken to ensure that the reserved category students are given admission as per the Government norms, subject to their fulfilling the eligibility conditions.

The college accommodates all the students from the reserved category who fulfill the eligibility criteria for admission.

- One weak bridging classes are conducted to enable students to cope with the programme for first year/ fresher students.

- Orientation programme is conducted for first year students.
- Remedial classes are conducted for weaker students as per requirement.
- Mentoring system is also introduced for every class.
- Lecturers engage extra lectures when required to reach out to weak students.
- Educational tours and field visits are organized to give an opportunity to students to work as a team. By visiting various organizations they widen their world view. They get an opportunity to understand the functioning of various organizations and institutions.
- Students get innovative ideas and put on their thinking caps.
- Case studies are used in various subjects to testify theories and thereby help students to relate theory to practice.

We have additionally started an online learning management system on which students can practice all multiple choice preparations.

As we are running our institute in rural belt, we are trying to spread education and literacy across various areas/villages. After seeing the necessity of education and tendency to Science, we have recently started M.Sc in Industrial Chemistry. Special classes are also taken by faculty members for advanced learners. Basic computer classes are conducted for hostellers also.

The college offers INFLIBNET and National Digital Library facility supported by high speed Wi-Fi Internet connectivity and LMS facility which provide sufficient exposure to our advanced learners. We have a well furnished general library which also provides digital texts and journals. The advanced learners are given extra-assignments and are encouraged to take part in activities such as quizzes, essay writing, competitions and seminars. They are encouraged to acquire new and advanced information through books and the internet to bring out their full potential. They are given opportunity to present papers in seminars, and are sent for academic programmes outside the campus. The creative abilities of students are given vent through wall magazines, newsletters and college magazine. All the students are exposed to peer group learning, where both the slow and advanced learners are combined. A friendly environment is created to improve the communication skills of the advanced learners. A number of motivational lectures are organized to channelize their potential to accomplish greater goals.

2.2.2 Student - Full time teacher ratio

Answer: 26.13

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Answer: 0

2.2.3.1 Number of differently abled students on rolls

Answer: 0

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Answer:

Presentation Topics (related to course ware) are given to students and subject wise presentations are conducted. Problem solving / remedial classes are conducted per week. Extension Lecture /University speakers are also

invited time to time to make students more interactive. Industrial visit and industrial tours are also used to organize for students. Case studies, online lectures, group discussion, management games etc.

Example –

“Science Awareness Programme” was organized on 17-12-2016 in the Faculty of Science. Students presented their science related topics through PPTs.

We have an online LMS which enables discussion forums, availability of lecture notes and comprehensive collaborative learning environment.

- To nurture critical thinking, creativity and scientific temper among students , literary activities are conducted with maximum participation of students. Like poster presentation, debate competition etc. every year.
- On the occasion of republic day (26th January) , a rally is organized in the local region of Kapasan ,in which each department designed a model and seamed in the Kapasan market.
- Around 40 % course is covered through PowerPoint presentations.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Answer: 31.25

2.3.2.1 Number of teachers using ICT

Answer: 10

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Answer: 28.83

2.3.3.1 Number of mentors

Answer: 29

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Answer:

Faculties of the institution use teaching aids like PowerPoint presentations, case study, online videos and online lectures download from e-learning website like NPTEL, UGC e-pathshala etc. The learning material is also provided to students and also available in library in CD form. Video conferencing room is also available.

- Teachers conduct classes using multimedia teaching aids. Additional topics are also taught through PowerPoint presentation.
- Bulk SMS approach is adopted by the institution to communicate with students as well as with parents also for different kind of information like session beginning, attendance, festival wishes, exam and activity information etc.

- Whatsapp groups are created by head of departments and students to support paperless environment.

Besides this, following are some of the innovative approaches adopt by the faculty members:-

Innovation	Impact
Teaching through Power point presentation method	Learning is made more interactive and students get more benefitted with the visuals as well.
MCQ	Students make themselves habitual to depth study.
Management games	Students find themselves more managed and tricky.
Group discussion	Group tendency is increased in students and aware about the social issues through discussions.
Smart Classes	Learning is made easy and skill of visualization in students is also developed. Google Education provides facilities for smart classes.
Out Bound Training Practice	Training, visits and tours are the fruitful sources of learning.
Presentation By students	Presentation skills are developed and confidence level also increases in students.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Answer: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Answer: 14.76

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
6	4	3	3	3

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience of full time teachers in number of years

Answer: 4.44

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Answer: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13
0 0 0 0 0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Answer: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13
0 0 0 0 0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Answer:

Reforms by Institution
<ul style="list-style-type: none">• Internal exams• Class Test• Assignments• Pre-university test• Project allotment• Lesson plan• Seminars/Presentations• Group Discussions• Old paper solution• Time management and stress management• Exam Paper writing preparation

We are affiliated to the Mohanlal Sukhadia University, Udaipur and so have to implement the policies laid down by the University. The evaluation process and reforms are implemented through various committees like Examination Committee, IQAC, and Grievance Redressal Cell. The time-table for the examination is displayed on the notice board. The Principal oversees the process of implementation.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Answer:

To measure student performance and achievement, mentors and respective subject teachers are always ready to make their efforts in this regard. Unit wise/ month wise class tests and assignments are given to students and their performance is evaluated by teachers, supportive guidance, learning materials are also given to students.

After assessment, extra classes and remedial classes are also taken by faculties for students.

As per affiliating university norms, there is no provision for internal assessment and internal marks, we are conducting internal exams and pre-university tests to evaluate the performance and to make students more confident in the main university level exams.

Mentors are instructed to find the interest of students and on this behalf students get promoted to participate in various activities like sports, cultural, literary etc.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Answer:

Though we are an affiliated college where all the core exam matters are handled through the University itself, still we have our own examination department where Principal and a senior staff maintain all the procedures before, during and after the mid term internal and end term examinations.

We have a very transparent system in terms of internal assesment where all the marks obtained by the students are shown to the student and also conveyed to their parents on a timely manner. Student attendance is tracked down by end of every month and student falling short of minimum attendance is given a notice, copy of which is also send to their parents. Then extra classes are conducted to enhance the short attendance.

We have a strong policy of zero plagiarism where we have installed CCTV Camera in all the halls so that no kind of misconduct takes place.

In terms of re-evaluation of the results the principal endorses the application and is being send to the University within 48hrs from the date of declaration of the results on the University website.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Answer:

We have a strong mechanism to follow the Academic Calender, where we initially make our own class based time table in accordance to the requirements of the lesson plan by each individual teacher.

Every months schedule is completely fixed. By end of each month attendance compilation along with feedback by the students is done on the Learning Management System of the College. If there is a national holiday or any other reason due to which the regular class gets disturbed then we conduct extra remedial classes for the same

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Answer:

The college aims to orient the young students towards academic excellence, personality development and social commitment. The college has clearly stated learning outcomes, as for each paper, lesson plans once pre – designed by the respective faculty before the commencement of the academic session. The teacher also announces about the learning outcomes in the class at the beginning of session. Progress of which is monitored on weekly basis by the HoD and reports are submitted to IQAC by Principal.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Answer:

The teaching learning and assessment strategies of the institution are developed to facilitate the achievement of the intended learning outcomes through

- Preplanned schedule of classes
- Well designed and enriched lesson plans and support material
- Lecture delivery through ICT
- Innovative teaching methods adopted by teachers
- Organizing seminars, group discussions, presentations
- Regular feedbacks and corrective measures

2.6.3 Average pass percentage of Students

Answer: 93.83

2.6.3.1 Total number of final year students who passed the university examination

Answer: 228

2.6.3.2 Total number of final year students who appeared for the examination

Answer: 243

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Answer: 3.73

File Description	Document
Database of all currently enrolled students	View Document

3. Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry, corporate houses, international bodies, endowment, chairs in the institution during the last five years

Answer: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five

years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Answer: 0

3.1.2.1 Number of teachers recognised as research guides

Answer: 0

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Answer: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Answer: 0

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Answer:

Yes, the college has constituted a Research & Development (R&D) Committee to nurture research aptitude of faculty members as well as students. The composition of the committee is as follows:

Chairperson of the Committee – Chairman of the promoting Education Society

Vice Chairperson - Former Vice Chancellor of Kota University

Member Secretary - Head of Department Chemistry

Members - One professor from Mohanlal Sukhadia University
To represent each department at the College

- One senior teaching staff from each department
- One member from neighboring industry

Meetings are held periodically to address issues related to research. The Research Committee has recommended that to promote research:

- The library should acquire additional reference books, journals and other publications to promote research activities by the faculty and interested students.
- Computers and research-related software should be made available to the researchers.
- Organized conferences and seminars to provide a boost to the researchers.
- A repository should be created to assist researchers for referencing.
- To accelerate the process of acquiring the status of a research guide for the faculty.
- To provide ICT infrastructure to students, faculty and research guides.
- To provide financial assistance to participate in research related activities.
- To organize workshops on research methodology to enable the researchers from neighboring colleges to pursue research.
- To invite eminent researchers as adjunct faculty to promote research.
- To provide time off, duty / sabbatical leave to faculty to pursue research.

The college has implemented suggestions of the research committee.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Answer: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Answer: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Answer: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Answer: 0

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Answer: 0.7

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	9	2	1	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Answer: 0

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Answer:

The college makes conscious efforts to promote institution-neighborhood-community network through various activities conducted by the NSS unit. The National Service Scheme (NSS) unit organizes various activities for spreading awareness about social issues among the local community. Students enrolled in the NSS unit actively participate in these activities thus contributing to good citizenship, service orientation and holistic development of students. A brief description of activities is given below:

- Rashtriya Swachata Abhiyan
- Voter Education Rally
- Tree Plantation Drive
- Peace Rally
- Sadbhavana Divas
- Constitution Day
- Blood Donation camp
- Road shows on save girl child

The above activities are conducted under Red Ribbon Club, NSS, RNT Campus Club, Kapasan.

The college conducts various activities which are funded by the management to involve students in inculcating good citizenship and social responsibility.

The NSS unit of the college maintains a diary wherein the activities of students' involvement in various social movements are maintained.

Women's Empowerment Cell conducts various activities involving students to spread awareness about current social issues.

Records of these various activities conducted during the year and participation by the students in activities are maintained.

The college has an active NSS unit and Women's Empowerment Cell which conduct these activities.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Answer: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Answer: 7

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	2	1	1

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Answer: 0

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Answer: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years

(only functional MoUs with ongoing activities to be considered)

Answer: 4

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

4. Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Answer:

The college follows a policy of continuously upgrading the infrastructure in the premises in order to facilitate the environment for effective teaching and learning.

The college has been making enhancement to existing infrastructure as per requirements of increasing academic needs and as per the guidelines of affiliating University and Government.

The suggestions are made by the IQAC for additions, up gradation of infrastructure at the beginning of every year and put after the management for approval. Thereafter requisite decisions for purchase, addition and modification of existing infrastructure are executed.

The institution building meets all the requirements like sufficient classrooms with black and white boards. The management demands the requisition detail department wise to run the institute smoothly and effectively. Institute provide the ICT supported teaching learning facilities fulfilling the requirement of the courses run according to guidelines of affiliating university and approval body. LCD projector and multimedia facilities are also available in some rooms, seminar hall and computer lab is always open to all students.

Research and experience have shown that the use of Information and Communication Technology (ICT) enhances the teaching and learning process and contribute to skill formation. The infrastructure of the institution is continuously enhanced with this view.

We have installed

1. Smart Classes in all class rooms.
2. INFLIBNET, NDLS, E-Library, LMS facility
3. High speed Wi-Fi internet facility
4. Centralized Computing Facility
5. Digital Language Lab for developing communication skills
6. Chemistry, Botany, Zoology and Physics lab with advanced instruments
7. Network Resource Centre
8. General library with internet connectivity and NPTEL

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Answer:

The College has various facilities for cultural and athletic activities for the students and staff.

We have a state of the art Gym with two qualified trainers for girls and boys separately, while the gym is open for all our students and staff throughout the week as per the prescribed schedule, in the gym itself we have allocated a location for Yoga and Meditation. We have one of the best basketball courts in the tehsil, on which regular university level events are organized. We have indoor and outdoor Badminton facilities, while outdoor volleyball, kabaddi and kho kho grounds.

For hosting cultural activities we have two halls with capacities of 250 and 450 respectively. Throughout the year we celebrate all the national festival and also various other cultural events as well.

There is a prescribed room for sports where we have established table tennis, chess, carrom and various other indoor sports opportunities for all.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Answer: 35.71

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Answer: 10

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Answer: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
103.92	90.5	120.2	121.7	91.94

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Answer:

The RNT PG College has procured state of the art Library Management Software from keynovations inc which is already a NAAC Verified software installed in various government colleges such as the Nimbaheera Govt College in Rajasthan.

Library Management System is carefully developed for easy management of our library. It's actually a virtual version of a real library. Its a web based system where we can manage books of different categories, manage members of different types and manage issue/return of books easily.

Issuing a book to a member is just a matter of a click. There are configurations for day limit to keep a book and also managing fine system.

Back-end – Admin Panel:

1. Dashboard (graphical report of recent activities)
2. General settings (system customization)
3. Member management (member types and members)
4. Book management (book categories and books)
5. Print book catalog (barcode)
6. Circulation management (circulation settings and issue & return books to/from members)
7. Notify members by SMS or Email (several SMS and Email API integration)
8. Requested books by members (accept or reject requests)
9. Daily read books (books are being read everyday)
10. Report (fine report and notification report)
11. Online read facility (PDF,ePUB)
12. Multilingual
13. RTL Support

Back-end – Member Panel:

1. Advanced book search
2. View circulation history
3. View status of requested books

4. View notifications from admin
5. Read e-book online (if available)
6. Change password
7. Multilingual
8. RTL Support

Front-end:

1. Most read books, most issued books, most recent books preview
2. Advanced book search
3. Contact page
4. Member registration

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Answer:

We have started an in-house campaign to daily archive various articles with respect to the Current Affairs, Monumental Achievements, Notable news, General Knowledge, Job tips and various other headings, Our library team daily takes the clippings out of the newspapers and compiles them in their respective binded book which is open for students access during college hours. We have also started to digitize the same so that students can daily find the updates at the comfort of their home or hostel. We have hold few rare books as well which can be access during visit of our library.

4.2.3 Does the institution have the following:

1. *e-journals*
2. *e-ShodhSindhu*
3. *Shodhganga Membership*
4. *e-books*
5. *Databases*

Answer: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Answer: 2.39

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1.57	1.43	2.98	2.63	3.36

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Answer: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Answer: 30.53

4.2.6.1 Average number of teachers and students using library per day over last one year

Answer: 265

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Answer:

We have a policy of upgrading our IT Infra every year on the recommendation of the Computer Application Department.

This upgradation includes software as well as hardware. Since inception of the College we have started off with systems running windows 98 and now have have systems running windows 10. Along with the change in the operating systems we have enhanced the hardware as well as the productivity and utility softwares which are used alongside.

All our offices are covered by fiber optics then CAT6 Lan connections, all our Labs, corridors, classes and office rooms have well covered with highspeed wifi connectivity, while a well established CCTV System can be accessed remotely as well through the port forwarded online based infrastructure.

Initially we had based CCTV cameras and now we have upgraded the whole setup with metallic nightvision cameras with 15-25 days recording facility

4.3.2 Student - Computer ratio

Answer: 9.29

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer: 20-35 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Answer: 1.92

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2.23	2.91	2.85	1.81	0.36

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer:

The College administration and management has a strict policy when it comes to maintaining the standard of the academics and non-academics aspects of the institution.

There is an appointed team which daily looks after the cleaning and maintenance of the laboratory, library, sports complex, computers, classrooms etc. Throughout the day if any kind of need arises for the repair or maintenance then the concerned staff who has found out the issue directly calls the reception of the college where there is a register for filling complaints which needs to be sorted out by the end of the day, while if its an urgent matter which needs immediate action then the maintenance incharge is contacted who takes care of the issue ASAP.

Daily before the college closes the cleaning staff verify all the rooms and their electricity related boards for lights, fans etc. after that they lock the rooms so that it can be accessed for classes the next day.

A similar approach is followed for the on-campus hostel where students have a whatsapp group for posting their issues, which is accessed by the warden 24x7.

Purchase of items required for repair and maintenance is done in advance so that as and when the need arises there are spare items available at the disposal of the maintenance team

5.Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Answer: 7.86

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
158	168	0	0	0

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Answer: 2.47

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
26	23	16	33	0

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer: E. 3 or less of the above

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Answer: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Answer: 0

5.1.5.1 Number of students attending VET year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefited by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Answer: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Answer: 7.53

5.2.1.1 Number of outgoing students placed year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
35	13	9	11	12

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Answer: 41.67

5.2.2.1 Number of outgoing students progressing to higher education

Answer: 100

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years

(eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Answer: 50

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Answer: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Answer:

1. President- Student from M.Com./M.Sc. Final Year
2. Vice president- student from M.Com./M.Sc. Previous Year
3. Secretary- Student from B.Com, B.C.A., B.A., B.B.A., B.Sc. third year
4. Treasurer- Student from B.Com, B.C.A., B.A., B.B.A., B.Sc. Second Year
5. Committee members- Students from first year

- Sports committee member
- Library Member
- Cultural member
- Literary Member
- Counseling Member
- Scholarship Member
- Women cell member
- Environment cell member

Before the year 2015, student council members were selected on the basis of election (voting system). Students got nominations and proper election method was followed.

From the year 2015-16, this process is closed and student council is made through positions secured by students.

The activities will be held outside academic and the attendance is compulsory in Theory & Practical classes as scheduled in time table. If any office bearer is found not discharging the assigned duties satisfactorily, he/she will be removed from the post. Student council members are involved in all the co curricular and extracurricular activities organized by the Institution.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Answer: 18.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
11	20	33	12	15

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Answer:

Yes, we alumni have a registered society in the name of RNT Alumni Association. The Association has a single chapter in Kapasan. The chapter organizes regular gatherings. The parent body partners RNT Group of Colleges in hosting the annual all alumni meet. The alumni association has always been active in providing faculty resources on short-term basis. The executive committee is in regular contact with the alumni affairs coordinator and Director, sharing news about developments in the field of practice.

5.4.2 Alumni contribution during the last five years

Answer: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Answer: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

6.Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Answer:

Vision Statement-

The institution has adopted the vision statement, “To promote excellence in education for vibrant and inclusive society through knowledge creation and dissemination.

It is the matter of great pride that the institution has educated the young talent of the society and turned them into effective, efficient and responsible individuals.

Mission Statement-

The motto incorporated in the logo of Ravindranath Tagore college is “Tamso Ma Jyotirgamaya” which means “Lead me from darkness to light”.

To achieve the vision of the institution, the management has adopted the mission statements which sets the guidelines for the action and the activities of the institution.

1. To impart quality education to meet national and global challenges.
2. To blend theoretical knowledge with practical skills.
3. To provide access to all sections of society to pursue higher education.
4. To produce socially sensitive citizens
5. To contribute national building

These statements also spell out the goal and objectives, besides guiding to the decision making. To make the students globally market acceptable, the institute continuously strive for delivering quality education through the efforts for updating the students on the current world scenario and practicing innovative teaching tools such as case studies, ppt presentations, group discussion, teaching additional topics etc. the institution is imparting the knowledge on moral, ethical and social issues through organization of seminar, conferences and workshops.

Institution's distinctive characteristics:

- Working for rural region citizens and students
- ICT based teaching learning process.
- 20 MBPS Leased line Internet Facility with Wi-Fi campus
- Located at a short distance from the railway station.
- Large number of students is from economically and educationally disadvantaged sections of the society.
- Well qualified and dedicated staff for innovative academic programmes.
- Spacious, well ventilated and illuminated lecture halls.
- Appropriate infrastructure
- Well-equipped library

Addressing the needs of the society:

- The institute's healthy and friendly environment makes student social, good learner and hard worker.
- The institute develops the attitude of leadership in students through various activities.
- The institution aims at developing students by nurturing in them values such as patriotism, responsible citizenship, commitment to human rights and a gender sensitive attitude.

Institution's traditions and value orientations:

The institute's main motto is to functioning towards encouragement of Indian culture in students.

6.1.2 The institution practices decentralization and participative management

Answer:

Powers to the Principal: Member of the Institution's Staff Selection Committee, make appointment of the staff on ad-hoc basis in urgent requirement, sanction of leave up to 5 days to the heads of the departments and on their recommendations to the staff working under them, issue warning for lapse on the part of staff, recommend to the management (i) removal of staff (ii) taking strong disciplinary action (iii) grant of annual/special increment, financial sanction to purchase within the budgetary limits (a) equipment & hardware, (b) recurring items required for day to day working of the Institution (c) library books (d) renew of the contract with e journals, DELNET, AMC etc.

Powers to the Heads of the department (or Course Coordinators)/ In-charges of cells: Sanction of leave up to 2 days, preparing the time table, assignment of the courses to the teachers, academic control including arrangement of classes when a teacher is on leave, monitoring of classes and course coverage, recommending the procurement of (i) lab supplies and the recurring item, (ii) library books (iii) journals, (iv) software etc; reporting the cases of faculty for further reward/action. The In-charges of cell exercise the powers assigned to them in the mandate of the cell.

The Director has been given full powers by the management.

The college promote a culture of participative management. The staff along with the Principal draft the academic year calendar. The departments and various committees organize activities that help achieve the college goals/mission. Student and staff committees take responsibility for the various activities of the college. At the department level, Heads of the Departments hold informal meetings periodically and discuss the points to

be brought forth to the Principal. Student feedback and Teacher Assessment Questionnaires (TAQs) are analysed and implemented as per the requirements.

The participation of the Principal and the faculty members have been ensured through the mentors, course coordinators and the cell in-charges. The Principal and Director are invited to attend the meetings of the Institution Advisory Committee, conducted by the top management. The Heads of the Departments/Course Coordinators are involved in activities of the institution by the Principal.

The working of the Institution has been divided in numerous activities and these are looked after by the cells involving all the teachers. The cells are managed by the staff and have some students as members. This ensures the participation of everyone in the management of the Institution.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Answer:

- Introduction of Post Graduate Diploma Courses in order to bridge the gap between college education and industry.
- Faculty members of several departments have identified their areas of expertise and are working towards taking up consultancy and research offers.
- Increasing the number of students enrolling for 'Basic Sciences'
- Collaborations with other colleges /universities for exchange of expertise and research
- Encouraging greater interaction with researchers and experts by increasing the number of seminars, conferences and workshops organised
- Introducing new green initiatives and to have an eco-friendly campus

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Answer:

The internal organizational structure consists of the two arms, academic and administration.

The academic is looked after by the principal in consultation with the management representatives, while administration of the non-academics is taken care by the Director Campus.

We follow a very strong hierarchy based system which makes reporting, monitoring and following-up of tasks very effective and easy. While when it comes to policy making its a very open atmosphere here, because we have monthly meetings for monitoring and reporting which the Heads followed by all the staff department wise and then eventually as the whole institute. This enables all to speakout their thoughts towards where they are and where they want to be in coordination with the college administration. Similar approach is done for the students as well where they directly get to speak out their thoughts and issues with the management then followed by presence of their department staff.

All the students have been appointed their mentors who take care of all the issues related to them, all staff have their heads who look after them followed by their principal who regularly is in direct contact with the managment on the daily basis.

All the new policies related to appointment and daily functioning is done in consultation with the principal who also takes the input of the concerned heads of department. We run in a very health culture where chances of

grievances is very low that can be easily seen through our retention of some staff over the past 8-10 years

6.2.3 Implementation of e-governance in areas of operation:

1.Planning and Development

2. Administration

3. Finance and Accounts

4. Student Admission and Support

5.Examination

Answer: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Answer:

The IQAC cell of the institution is actively working on the quality measures of the institution. For this, IQAC submits the report on the decision taken by the committees, which all are approved by the management. Here we are listing some of the major decisions which have been approved by the top level authorities for implementation:

Year - 2014

- Mentor concept will be applicable from coming session.- All the faculty members will be assigned as mentors as per student ratio in each department.
 - Lesson Plan Formation as per university courseware- All the subject faculties are instructed to design a lesson plan unit wise.
 - Maintain Attendance register
 - Extension Lecture and Workshops
 -
 - Monthly reporting of Academic Curriculum
 - Biometric Attendance
 - Leave Form
- 1.
- Grievance Redressal Cell Formation
 - Women empowerment Cell
 - Training and Placement Cell
 - Infrastructure and Maintenance cell
 - Anti Harassment Cell
 - Quality Policy
 - Maintain Meeting Register
 - Leave Application Form
 - Gate pass Format
 - Maintain stock register
 - Mentor Meeting

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Answer:

Following are some welfare schemes available for teaching and non-teaching staff:-

- Diwali and Eid Gifts and Sweets-100%
- Incentive on involvement in admission process
- OD is provided to Staff members for attending conference/seminar, university assignments, (Practical Examination, Flying squad members, resource persons etc.) – 7 / 8 every year.
- Financial assistance is given to the Staff for FDP
- Holding the Staff get-together - Every Year 100%.
- Relaxation in Duty Hours for pursuing academic / research work-5-7 Staff every year.
- Relaxation in duty hours is allowed for Female staff during maternity - 1 / 2
- 24 hours facility of Wi-Fi to staff members.
- The Employees Provident Fund & ECS facilities as per govt. rules.
- Staff Diary
- Dress for fourth class
- Foundation Day celebration
- Staff picnic
- Staff Birthday and Marriage anniversary
- Increment on staff biodata
- A 50% fee waiver for the children of non-teaching staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Answer: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Answer: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Answer: 0.63

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Answer:

The management has taken following decisions after review of the performance appraisal reports:

Grant of incentives to faculty members as appraisal.

Promoted to higher rank/sanctioned increments:

In case of the poor appraisal, the teachers can be removed or warned with an opportunity for improvement. Such information is also shared with the stakeholders at appropriate opportunity.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Answer:

The Institution follows the principle of pre audit of bills before making the payment or adjusting the advance. The monthly statement of income and expenditure are compiled and submitted to the society. This system has ensured that no pilferage or leakage takes place. The external audit is done by the authorized Chartered Accountant, appointed by the society, who prepares the annual balance sheet and audited statement. These are submitted to the Registrar of the Societies, Government of Rajasthan, every year. The last audit was done for the year 2016-17 .There were no major audit objections which are evident from the balance sheet.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Answer: 2

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Answer:

As our institution has recognized under 2(f) and 12(B) of UGC Act 1956, we have prepared two proposals for fund grant from UGC and send them to UGC. We have received a letter for meeting regarding attending the General Development Assistance under XI plan. Dr. Nikita Jain attended the meeting at Bhopal with the proposal of grant for Basketball Court and Leased line internet connection establishment. But the committee has denied to accept the proposal and granting for the same because we are private and self financed college.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Answer:

Since the inception of the IQAC, there has been a paradigm shift towards the quality of the academic environment at the College premise. Proper documentation of the work along with progress monitoring has been conducted on regular intervals throughout the academic session.

Policy making on all curricular and non curricular aspects is being monitoring and suggested by the IQAC Team, while regular benchmarking of the progress has been possible only because of the incorporation of the IQAC along with the administration.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Answer:

- **Planning of new/coming session**

Methodologies	Outcome
Designing of Lesson plan	Effective monitoring of course ware unit wise and timely completion of syllabus.
Formation of Academic Calendar	Effective execution of curricular and co-curricular activities (Industrial visit, tour, seminars, workshops, guest lectures etc. along with social days celebration)
Teaching Material preparation	Downloaded material like PPTs, Videos, case Studies etc. are kept in CD form

- Feedback mechanism

Methodologies	Outcome
Activity Feedback analysis	Feedback forms filled by students during every activity conducted at each institute level/department level. Feedback forms are then evaluated and a summary report is generated for future reference.
Student's Teacher feedback analysis	Feedback taken by students for subject faculties to monitor and maintain the quality of teaching for positive sense only.

- Result Analysis

Methodologies	Outcome
Examination Result Analysis, Findings, Recommendations	The results are analyzed and discussed at the departmental level. The Heads of Department discuss the results with the Principal. Results are also discussed in the staff meetings.

- Reporting Mechanism

Methodologies	Outcome
Academic Report Format	Mentors and HODs has to submit the prescribed report formats for each month to IQAC
Activity Report Format	Activity incharges have to submit the prescribed report with news cutting, photograph sheet along with website news updation.

- Mentor Concept

Methodology	Outcome
Mentor	Each faculty is assigned as a mentor of class or on group of student-teacher ratio. Responsibility of mentor is to guide, monitor and train student at its best. This will make the teacher student relationship healthy, strong and social.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Answer: 0.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit

Answer: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle)

Post accreditation quality initiatives (second and subsequent cycles)

Answer:

As a result oriented college we were working since inception itself, but when it came down to documentation and monitoring we did not have a schematic approach where we could analyse our current status. This all came into infographical representation since the incorporation of the IQAC. Every year we can clearly see that due to the efforts and regular checking done by the IQAC we have had increase in the student results and also the teaching techniques of the teachers.

New mindset towards quality education was started all because of IQAC and NAAC preparation towards a systematic approach.

7. Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Answer: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Answer:

Since the inception of the college, we have been working around the clock to not just have a good ethical environment towards quality based teaching but also a gender sensitive environment.

For this we have constituted the Gender Cell as well which looks after all the grievances if so any arises, apart from that we have CCTV in all our classrooms, labs, offices and also open areas so that under surveillance no such activities happens. Apart from that we have a very strong security team which works 24x7 enabling us to maintain a very safe environment during classes and also on the hostel premises.

We have appointed a PRO cum Counsellor who looks after career guidance and personal guidance to all our students

In each of our building we have separate Common Rooms for girls and boys

As for the working culture we give equal opportunities for male and female candidates and all the recruitments are done as per the credentials and academic qualifications.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Answer: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Answer: 0

7.1.3.2 Total annual power requirement (in KWH)

Answer: 80

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Answer: 6.25

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Answer: 5

7.1.4.2 Annual lighting power requirement (in KWH)

Answer: 80

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Answer:

The campus works on a strong mindset towards minimizing waste in all means not just environmental waste but also waste of manhours as well.

With this vision in place, all the solid waste let it be food waste from mess or the stationary waste from paper and other things coming from our offices, every type of solid waste is disposed off as per the availability of the recycling system. All the food waste is given to the cattle of the nearby farms, while the paper and non biodegradable is given to the municiple corporation for proper disposal.

Liquid waste is connected to the centralized drainage system there by it is effectively disposed off

We have been working to make our campus paperless leading to minimization of the use of paper along with the notesheets being circulated in a slow motion, there by maximizing the use of emails so that a faster approach towards work takes place and minimizing use of man hours

7.1.6 Rain water harvesting structures and utilization in the campus

Answer:

We have developed a very good rain water harvesting unit on campus, where water from our college roof top is collected in a storage unit and then utilized for the garden on campus.

It is a newly constructed unit in the academic session 2017-18 as per the recommendation of the IQAC after complition of the expansion floor of the campus.

We believe that this shall be a great pilot project towards actually seeing how much water can be collected in the coming monsoon season and accordingly we shall plan to actually increase the tank along with establishment of harvesting systems on our other building on the campus premises

7.1.7 Green Practices

- ***Students, staff using***
 - a) ***Bicycles***
 - b) ***Public Transport***
 - c) ***Pedestrian friendly roads***
- ***Plastic-free campus***
- ***Paperless office***
- ***Green landscaping with trees and plants***

Answer:

The staff have been providing a single vehicle by the college management to promote car pooling so that majority of people come in minimum vehicles to reduce emissions.

Students have been provided with a bicycle stand with regular awareness activities to promote use of bicycles when coming from a local area, while majority of our students commute with the national public transport busses.

We have also installed payver block based road on campus so that during rains also there is a clean ambience while proper lighting and boards have been installed so that throughout the day walking around the campus can be an ease.

We do not promote use of plastics on campus and there by most of the items in the canteen are freshly made so that students eat in the stainless steel utensils and not use tetrapack or pastic based packed items to increase

waste. We have started using ERP based culture in lesson planning to monitoring and evaluation of the teaching environment making our teaching and administration completely paperless.

We are proud to say that our campus is one of the most green campus with over hundreds of varieties of plants and flowers growing. For this we have even got our green audit by the State Govt Agriculture Department of the District

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Answer: 0.96

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0.90	0.69	0.62	0.56	2

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Answer: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Answer: 9

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	0	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Answer: Yes

7.1.13 Display of core values in the institution and on its website

Answer: Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Answer: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Answer: 0

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Answer:

We are one of the only colleges which is recognized by the Minority Commission under Section 2(G) of the minority act, due to promoting society and also due to the area we are established in. Promotion of national integrity, unity and equality is the founding principal. With this ideology in place since inception we have been celebrating all possible national festivals and jayanties throughout the year so that students do not forget our national unification ideology.

India being a country with such diverse geography and types of people, organizing such events not only creates awareness but also makes a great impact in the hearts of the students and staff to understand India as a whole. Making it a mini India kind of culture on campus where we celebrate all the festives from all across the nation. Students play a vital part in organizing such events.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Answer:

A transparent system is one which is a healthy one with all the stakeholders playing their parts with maximum productivity and common goals. This is our thinking towards our management system. All our recruitments are done on pure base of academic qualification followed by demo classes giving the applicant an open platform to prove themselves towards getting appointed, while their salary is defined by as per the market scenario and credibility, along with our offered payband.

All the administrative policies towards the staff and students is prepared in consultation with a team of teachers and mentors so that proper planning is done in favor of all. We follow a bottoms up approach, where students and teaching staff play a vital role towards where they want the institution to go and what should the administration enhance to create a further qualitative ambience for effective teaching learning. This is one of our key USPs towards maintaining transparency and also a healthy work culture

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Answer:

1. Title of the Practice

Republic Day Celebration and Rally

1. Goal

The aim of this practice is to make students more centric towards nation and their local region.

•

Committee is constituted for republic day celebration.

Meeting is held for all the departments and finalize the theme of each department.

Route of rally and permission for rally is finalized with the meeting with municipal officer.

Celebration is divided into two parts-

In-campus celebration- flag hosting, parade, cultural events and sweet distribution.

Off campus- grand rally with models of each department is crossed in the local market with social awareness slogans.

1. The Practice

Each department is participated to prepare their individual models.

Students get encourage to participate in preparation of models. All the requirements are fulfilled by the institute itself.

The major part of model designing is that to make it by waste material.

Parade practice is also at college campus.

1. Evidence of Success

Maximum student participation with innovative constructive skills.

Appreciation by local community

Media coverage

Promotion of such good practice

1. Problems Encountered and Resources Required

Resources like vehicles (Open tractors) are required for model presentation

Problems encountered at narrow streets but resolved by volunteers and incharges.

1. Notes (Optional)

Not applicable

1. Contact Details

Name of the Principal:

Name of the Institution: **Ravindranath Tagore PG College**

City: **Kapasan**

Pin Code:

Accredited Status: Not accredited yet

Work Phone :

Fax:

Website: rntgroup.edu.in

E-mail : rntkapasan1@gmail.com

Mobile:

1. Title of the Practice

State level Teacher's Day Celebration

1. Goal

To promote teaching excellence along with social responsibility is the aim of this initiative.

To appraise those teachers who have received any award or appraisal by govt. or non- govt. communities plus who have achieved any specific recognition.

The Context

List of such teachers is collected from local region and from other districts.

Invitation letter is dispatched regarding the function.

1. The Practice

From last 5 years, this programme is in practice by RNT College. Teachers from all over the state are invited on this occasion. A memento, shawl and shreefal are presented to esteemed teachers with the briefing of their efforts and achievements gained by them in the field of education and nation. Cultural programme is also a major highlight on this occasion. This grand programme is ended with rich lunch. The best part of this event is that from our own college, best teacher award is also given for the past session. This is decided by the high authority of institution.

1. Evidence of Success

This initiate is always appreciating by the teachers as well as by guests. 5 years in continuation is also a remarkable evidence of success of this event.

Another evidence is media coverage for this event. Written and verbal feedbacks from invited teachers and guests are also points towards the success of this programme.

1. Problems Encountered and Resources Required

No problems are encountered during the programme and in conduction of programme. If some teachers are unable to attend, their certificates and mementoes are parceled through any of the college member.

Major resources required are printed certificates with the name of teacher, shawl/uparna, shreefal and mementoe.

Besides these, in execution of programme, stage decoration material, sitting arrangements etc. are required.

Arrangement for lunch is also another requirement.

1. Notes (Optional)

Not applicable

1. Contact Details

Name of the Principal:

Name of the Institution: **Ravindranath Tagore PG College**

City: **Kapasan**

Pin Code:

Accredited Status: Not accredited yet

Work Phone :

Fax:

Website: rntgroup.edu.in

E-mail : rntkapanan1@gmail.com

Mobile:

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Answer:

The RNT PG college is the brain child of an inspired group of eminent intellectuals and resourceful leaders, established to impart Quality Education to young men and women hailing from the rural community of Kapanan.

Since inception of the college we can proudly say that we really have been working towards national capacity building. It has been over 16 years and we are one of the only college in the district which is not running in any kind of financial loss or is the only college which is not having deficient staff or rather unqualified staff. Though we get one of the rural first generation learners as our student intake still the efforts of our teachers have led to creating milestones and landmarks every year in the University level examinations with students attaining merit year after year.

Extended Profile

Programme

Number of courses offered by the institution across all programs during the last five years

Answer: 220

Number of self-financed Programmes offered by college

Answer: 8

Number of new programmes introduced in the college during the last five years

Answer: 6

Student

Number of students year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
836	823	819	734	581

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
333	317	299	314	265

Number of outgoing / final year students year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
240	263	283	182	135

Total number of outgoing / final year students

Answer: 1107

Academic

Number of teachers year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	26	23	18

Number of full time teachers year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	26	23	18

Number of sanctioned posts year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	26	23	18

Total experience of full-time teachers

Answer: 142

Number of teachers recognized as guides during the last five years

Answer: 1

Number of full time teachers worked in the institution during the last 5 years

Answer: 30

Institution

Total number of classrooms and seminar halls

Answer: 28

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
103.92	90.50	120.20	121.70	91.94

Number of computers**Answer:** 90***Unit cost of education including the salary component(INR in Lakhs)*****Answer:** 0.1903***Unit cost of education excluding the salary component(INR in Lakhs)*****Answer:** 0.1437**Conclusion*****Additional Information :***

N/A

Concluding Remarks:

The Ravindranath Tagore (RNT) PG College, since inception has been a temple of knowledge for the students hailing from the Rural Minority communities. Affordable quality education for all is something which has kept the institution running over the past 16 years and more.

Best Staff, Best Infrastructure, Best Learning Environment and Best Results has been our key aspects towards being a center of excellence . Throughout the NAAC preparation we have not only learnt about our shortcomings but also matured towards adapting a further structured approach to enhance our quality in terms of execution of our policies.

We believe that NAAC A&A shall be another step towards self assesment of our own efforts towards our impact on the rural minority community.

ANNEXURE**1.Metrics Level Deviations**

Metric ID	Sub Questions and Answers before and after DVV Verification
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	Percentage of new courses introduced of the total number of courses across all programs offered during the last five years
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1.2.1

1.2.1.1.	How many new courses are introduced within the last five years
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	Answer before DVV Verification : 4
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	Answer after DVV Verification: 168
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1.3.3

	Percentage of students undertaking field projects / internships
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1.3.3.1.	Number of students undertaking field projects or internships
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	Answer before DVV Verification : 500
--	--------------------------------------

	Answer after DVV Verification: 10
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Remark : As per the current year data as provided by the HEI.
Structured feedback on curriculum obtained from

1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents

1.4.1 For design and review of syllabus semester wise/ year wise

Answer before DVV Verification : B.Any 3 of the above
Feedback processes of the institution may be classified as follows:

1.4.2 Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Average Enrollment percentage

2.1.2 (Average of last five years)

2.1.2.1. Number of students admitted year wise during the last five years 2.1.2.2. Number of sanctioned seats year wise during the last five years

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
247	236	230	186	0

2.1.3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
234	204	197	189	123

2.2.2 Student - Full time teacher ratio

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 10

Ratio of students to mentor for academic and stress related issues

2.3.3 2.3.3.1. Number of mentors

Answer before DVV Verification : 24

Answer after DVV Verification: 29

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Average percentage of full time teachers with Ph.D. during the last five years

2.4.2

2.4.2.1. Number of full time teachers with Ph.D. year wise during the last five years

2.4.3 Teaching experience of full time teachers in number of years

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	1	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Average percentage of full time teachers from other States against sanctioned posts during the last five years

2.4.5.1. Number of full time teachers from other states year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

2.4.5

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the university examination

2.6.3

Answer before DVV Verification : 228 2.6.3.2. Total number of final year students who appeared for the examination

Answer before DVV Verification : 233

Answer after DVV Verification: 243

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

3.2.2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

3.3.1

Answer before DVV Verification : Yes

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer before DVV Verification : Yes

Number of Ph.D.s awarded per teacher during the last five years

3.3.3.1. How many Ph.Ds awarded within last five years

3.3.3 Answer before DVV Verification : 3

Answer after DVV Verification: 0

Remark : None of the guides is on the Rolls of the HEI

Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
18	9	2	5	12

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
4	9	2	1	2

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
19	10	3	6	13

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

3.4.3.1. Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	2	1	1

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

Answer before DVV Verification:

3.4.4

2016-17	2015-16	2014-15	2013-14	2012-13
100	100	100	100	100

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

3.5.1

2016-17	2015-16	2014-15	2013-14	2012-13
6	1	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

3.5.2

Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years

(only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
11	0	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13

4	0	0	0	0
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Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3 4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 16

Answer after DVV Verification: 10

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

Does the institution have the following:

1. e-journals

2. e-ShodhSindhu

4.2.3

3. Shodhganga Membership

4. e-books

5. Databases

Answer before DVV Verification : B. Any 3 of the above

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4

4.2.4.1. Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

Availability of remote access to e-resources of the library

4.2.5

Answer before DVV Verification : Yes

Percentage per day usage of library by teachers and students

4.2.6

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 265

4.3.2

Student - Computer ratio

Available bandwidth of internet connection in the Institution (Lease line)

4.3.3

Answer before DVV Verification : 20-35 MBPS

Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

5.1.3

Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : A. 7 or more of the above

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

5.1.6

Answer before DVV Verification : Yes

Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

5.2.1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
35	13	9	11	12

Percentage of student progression to higher education (previous graduating batch)

5.2.2

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 100

5.2.3

Average percentage of students qualifying in state/national/ international level examinations during the last five years

(eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year wise during the last five years

Answer before DVV Verification:

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2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

Answer before DVV Verification:

5.3.3

2016-17	2015-16	2014-15	2013-14	2012-13
11	20	33	12	15

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
11	20	33	12	15

Alumni contribution during the last five years

5.4.2

Answer before DVV Verification : <1 Lakh

Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year wise during the last five years

Answer before DVV Verification:

5.4.3

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

6.2.3 Implementation of e-governance in areas of operation:

1.Planning and Development

2. Administration

3. Finance and Accounts

4. Student Admission and Support

5.Examination

Answer before DVV Verification : B. Any 4 of the above

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	0	0

Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
11	7	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

6.5.4

Answer before DVV Verification : B. Any 3 of the above

Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	3	1

7.1.1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
15	2	2	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13

0.90	0.69	0.62	0.56	2
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Differently abled (Divyangjan) Friendliness Resources available in the institution:

- 7.1.9
1. Physical facilities
 2. Provision for lift
 3. Ramp / Rails
 4. Braille Software/facilities
 5. Rest Rooms
 6. Scribes for examination
 7. Special skill development for differently abled students
 8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

Answer before DVV Verification:

7.1.10

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year wise during the last five years

Answer before DVV Verification:

7.1.11

2016-17	2015-16	2014-15	2013-14	2012-13
5	5	5	5	5

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	0	0

7.1.12 Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Answer before DVV Verification : Yes

Display of core values in the institution and on its website

7.1.13

Answer before DVV Verification : Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national

identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer before DVV Verification : Yes

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

7.1.16

Answer before DVV Verification : Yes

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17

Answer before DVV Verification : 15

2.Extended Profile Deviations

ID Extended Questions

Number of courses offered by the institution across all programs during the last five years

1.1 Answer before DVV Verification : 8

Answer after DVV Verification : 220

Number of self-financed Programmes offered by college

1.2 Answer before DVV Verification : 8

Answer after DVV Verification : 8

Number of new programmes introduced in the college during the last five years

1.3 Answer before DVV Verification : 3

Answer after DVV Verification : 6

Number of students year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
836	823	819	734	111

2.1

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
836	823	819	734	581

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
559	519	458	378	11

2.2

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
333	317	299	314	265

2.4 Total number of outgoing / final year students

Answer before DVV Verification : 1103

Answer after DVV Verification : 1107

Number of teachers year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
27	27	25	28	18

3.1

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	26	23	18

Number of full time teachers year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
27	27	25	28	18

3.2

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	26	23	18

Number of sanctioned posts year wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
27	27	25	28	18

3.3

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	26	23	18

Total experience of full-time teachers

3.4 Answer before DVV Verification : 5 years

Answer after DVV Verification : 142 years

Number of full time teachers worked in the institution during the last 5 years

3.6 Answer before DVV Verification : 27

Answer after DVV Verification : 30

4.2 Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
151.57	138.15	173.18	133.63	103.11

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

103.92	90.50	120.20	121.70	91.94
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Unit cost of education including the salary component(INR in Lakhs)

4.4 Answer before DVV Verification : 0.11214

Answer after DVV Verification : 0.1903

Unit cost of education excluding the salary component(INR in Lakhs)

4.5 Answer before DVV Verification : 0.0570

Answer after DVV Verification : 0.1437